

NPCIL Deputy Manager Syllabus 2025 PDF

Section	Topics
General Awareness	History, Geography, Polity, Famous Personalities, Presidents, Prime Ministers, Chief Ministers, Governors, Headquarters of Organizations, Government Schemes, Festivals, Dance, Books & Authors, Important Days, States & Capitals, Awards, Sports News, Person in News, Defence News, National News, International News, Current Affairs
Reasoning Aptitude	Order & Ranking, Distance & Direction, Blood Relation, Analogy, Mathematical Operations, Figure Analogy, Space Orientation, Classification, Symbolic/Number Classification, Figure Classification, Venn Diagrams, Drawing Inferences, Number Series, Embedded Figures, Completion of Series, Calendar & Clock, Problem Solving, Emotional Intelligence, Coding-Decoding, Syllogism, Paper Cutting/Folding, Water Image/Mirror Image, Puzzle, Seating Arrangement
English Language	Spot the Error, Fill in the Blanks, Synonyms/Homonyms, Antonyms, Spellings, Idioms & Phrases, One Word Substitution, Sentence Improvement, Active/Passive Voice, Direct/Indirect Narration, Sentence Arrangement, Passage Rearrangement, Cloze Test, Comprehension
Quantitative Aptitude	Simplification, Number Series, Average, Profit & Loss, Simple Interest, Compound Interest, Indices, Work & Time, Time & Distance, Mensuration (Cylinder, Cone, Sphere), Data Interpretation, Ratio & Proportion, Percentage, Number System
Data Interpretation	Bar Graph, Line Graph, Pie Chart, Tables, Caselets, Data Sufficiency
Ethics in Public Service	Definition of Public Service, Principles of Public Service, Ethics in Public Service, Public Service Values, Challenges in Public Service
RTI Act	Chapters, Important Sections, Guidelines, Information Disclosure Rules
Dy. Manager (HR)	Personnel Management, Principles & Practices of Management, HRM Concepts, Performance Appraisal, Career Planning, Succession Planning, Training & Development, Compensation Management, Organizational Behaviour, Group Dynamics, Motivation, Leadership, Organizational Change & Development, Industrial Relations, Trade Unions, Labour Laws (Factories Act, ID Act, Trade Union Act, Payment of Gratuity, Contract Labour Act, ESI, EPF, etc.), Job Specification, Competency Development, Communication, RTI Act 2005, Sexual Harassment Act 2013, Disability Act 2016
Dy. Manager (Legal)	Constitutional Law, Legal Theory, Public International Law, Family Law, Contract Law, Law of Torts, Criminal Law, Labour Laws, Environmental Laws, Business Law (Partnership, Sale of Goods, NIA, Company Law, Land Acquisition), Arbitration Act, CLND Act 2010, Taxation Laws
Dy. Manager (C&MM)	Business Economics, Accounting & Finance, Contract Laws, GST, Customs Duty, Bank Guarantees, Project Planning, e-Procurement/e-Tendering/e-Auction, Dispute Resolution, Export-Import Policies, Inco-terms 2010, Customs Clearance, Inventory Control, Material Handling, Emerging Trends in Materials Management, Supply Chain Management, Vendor Development
Dy. Manager (F&A)	Bookkeeping, Company Accounts (Schedule III), Accounting Standards, Income Tax, VAT, GST, Customs, Excise, Filing Returns & TDS, Finance Principles, Audit (Internal & Statutory), PSU Purchase Procedures, Costing, Budgeting, Capital Structure, Working Capital Management, Debt Market, Investor Servicing, Computer Applications