

NPCIL HR SYLLABUS PDF

NPCIL HR Syllabus 2025 PDF (General Awareness)	History, Geography, Polity, Famous Personalities, Presidents, Prime Ministers, Chief Ministers, Governors, Headquarters of Organization, Central Government Schemes, Festivals, Dance, Books & Authors, Important Days, States & Capitals, Awards, Sports News, Person in News, Defence News, National News, International News, Current Affairs
NPCIL HR Syllabus 2025 PDF (Reasoning)	Order & Ranking, Distance & Direction, Blood Relation, Analogy, Mathematical Operations, Figure Analogy, Space Orientation, Classification, Symbolic/Number Classification, Figure Classification, Venn Diagrams, drawing inferences, Number Series, Embedded figures, Completion of Series, Calendar & Clock, Problem Solving, Emotional Intelligence, Coding and decoding, Syllogism, Paper Cutting/Folding, Water Image/Mirror Image
NPCIL HR Syllabus 2025 PDF (English)	Spot the Error, fill in the Blanks, Synonyms/Homonyms, Antonyms, Spellings/ Detecting Mis-spelt words, Idioms & Phrases, one word substitution, Improvement of Sentences, Active/Passive Voice of Verbs, Conversion into Direct/Indirect narration, Shuffling of Sentence parts, Shuffling of Sentences in a passage, Cloze Passage, Comprehension Passage.
NPCIL HR Syllabus 2025 PDF (Quantitative Aptitude)	Simplification, Number Series, Average, Profit and Loss, Simple Interest, Compound Interest, Indices, Work and Time, Time and Distance, Mensuration- Cylinder, Cone, Sphere, Data Interpretation, Ratio & Proportion, Percentage, Number System
NPCIL HR Syllabus 2025 PDF (Ethics in Public Service)	Definition of Public Service, Principles of Public Service, Ethics in Public Service, Public Service Values

NPCIL HR SYLLABUS PDF

NPCIL HR Syllabus 2025 PDF (Human Resource)

Personnel Management: Functions, Job analysis, Job Description, Job Evaluation, Organization Structure, Manpower Planning, Recruitment & Selection, Placement and Induction

Principles and Practices of Management

HRM concepts and functions, Performance appraisal, Career planning, Succession Planning

Training and Development, Management Development

Compensation Management

Organizational Behaviour: Concepts, Importance, Evolution, Group Dynamics, Motivation, Morale, Leadership, Job satisfaction, Organizational Change, Organizational Development, Organizational Climate

Industrial Relations: Concept, scope, IR systems, Industrial disputes, Machinery for settlement of industrial disputes, workers participation in management, code of discipline, ILO, Grievance handling and Disciplinary action

Trade Unions: Meaning, objectives, functions, theories, trade union movement in India, trade union leadership, inter and intra union rivalry, role of different parties, Bi-party, Tripartism

Labour Legislation:

Principles of labour legislation, Implementation machinery, Labour legislation and Indian constitution.

Factories Act, 1948; Industrial Disputes Act, 1947; Trade Union Act, 1926; Payment of Gratuity Act, 1972; Contract Labour (Abolition) / Regulation Act; Workmen's Compensation Act, 1923; Payment of Wages Act, 1936; Minimum Wages Act, 1948; Industrial Employment (Standing Orders) Act, 1946; Maternity Benefit Act, 1961; Employees Provident Fund & Misc. Provisions Act; Employees State Insurance Act

Job Specification, Competency Development, Communication, RTI Act, 2005, Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013, Persons with Benchmarks Disability Act, 2016.